

Board of Director Meeting Highlights

Winnipeg, Manitoba

October 7, 2014

Call to Order

Chris Power, Chair, welcomed new members Shannon MacDonald and Gail Turner to their first meeting of the Board of Directors. She also welcomed Nicole Beben, Vice President, Strategy to her first Board meeting.

Board development

Dr. Jeffrey Sisler, Department of Family Medicine, University of Manitoba, led a board development session on integrating primary care and cancer care in survivorship.

CEO Report

Referring to the CEO Report dated October 7, 2014, Shelly Jamieson provided an update on: recent stakeholder and government relations activities; key initiatives; a survey of the organization's advisory mechanisms; and the upcoming 2014 World Cancer Leaders' Summit and World Cancer Congress in Melbourne Australia.

Human Capital Committee Report

Dr. Eshwar Kumar, Chair, Human Capital Committee, provided an update from the Committee's meeting held on September 12, 2014.

Performance Committee Report

Coordinated Data Development Initiative

Nicole Beben provided an update on the detailed plan for the Coordinated Data Development Initiative (CDDI) and sought approval to allocate funds to support a multi-year, multi-jurisdictional process to pilot models for reporting on standardized cancer treatment data. The Board sought further information on the interaction with partners and the potential lack of infrastructure in some provinces to support this work. Ms. Jamieson responded that partners have nominated people to be on the steering committee who are keen to participate in that discussion.

The Board approved the proposed program of work in the CDDI for the pilot implementation models.

Q1 – Report on Risks

Ruth Hawkins, Vice President, Finance and Corporate Services, provided a high level overview of the Q1 results that indicate work variance is on track except for four programs.

Dr. Heather Bryant, Vice President, Cancer Control, reported that overall, the Canadian Partnership for Tomorrow Project (CPTP) is progressing well. She provided an update on the Ontario Health Study and cardiovascular initiative.

The Board accepted the Report on Risk and Progress for Q1 2014/15.

Update on independent evaluation

Ms. Jamieson provided an update on the independent evaluation required by Health Canada measuring the Partnership's relevance and performance in achieving the immediate, intermediate and ultimate outcomes of the national cancer strategy.

Development of the next strategic plan

Ms. Jamieson provided an update regarding activities related to planning for a third mandate and the strategic role of the Partnership in the next phase of the cancer control strategy.

Key messages for Board members

In response to a request made by the Board for messaging to be used with key stakeholders, Ms. Beben presented a proposed approach to engagement and draft messages for consideration.

Finance and Audit Committee Report

The Board approved the Interim Financial Statements for the three months ended June 30, 2014. The Board also approved an amendment to increase the total value of the existing five year IT support contract with iTMethods to support technical work related to refreshing cancerview.ca.

Governance and Nominating Committee Report

Board committee membership

The Board approved changes to committee membership resulting from changes in board membership.

1. The Executive Committee will be composed as follows:
 - a. Chair: Chris Power
 - b. Vice-Chair: Graham Sher
 - c. Members: Darren Dick, Mel Cappe, Helen Mallovy Hicks, Eshwar Kumar
2. The Governance and Nominating Committee will be composed as follows:
 - a. Chair: Darren Dick
 - b. Vice-Chair: Ewan Clark
 - c. Members: Victoria Lee, Arlene Paton, Crystal Nett
3. The Finance and Audit Committee will be composed as follows:
 - a. Chair: Helen Mallovy Hicks

- b. Vice-Chair: Karen Herd
- c. Members: Janet Davidson, Pamela Fralick, Shannon MacDonald
- 4. Performance Committee will be composed as follows:
 - a. Chair: Mel Cappe
 - b. Vice-Chair: Graham Sher
 - c. Members: Andre Robidoux, Jean Latreille, Gail Turner
- 5. The Human Capital Committee will be composed as follows:
 - a. Chair: Eshwar Kumar
 - b. Vice-Chair: Mary Catherine Lindberg
 - c. Members: Lyne St. Pierre-Ellis, Crystal Nett (interim)

Board Remuneration Policy

Darren Dick, Chair, Governance and Nominating Committee, presented a revised policy. The Board approved the revised remuneration policy effective January 1, 2015.

Board Evaluation – 2014 Survey Results

Mr. Dick shared the aggregated results to the 2014 Board Evaluation Survey completed in August 2014, highlighting areas of high and low scores.

Federal government nominee – update

Mr. Dick provided an update on activity related to filling the one vacant Board Director position, to be nominated by the federal Minister of Health.

Board governance – update

Mr. Dick provided an update on Board governance initiatives including the Board member orientation, skills self-assessment tool and the Board mentoring program.