

Board of Directors Meeting Highlights

Iqaluit, Nunavut

June 29, 2010

Chair's Report

Dr. Simon Sutcliffe, Chair of the Board, thanked Mel Cappe for his work meeting with federal officials and encouraged all Board members to continue highlighting the organization's achievements. The Chair then reported that Terry Sullivan has announced his retirement from his position as President and Chief Executive Officer at Cancer Care Ontario. Dr. Sullivan will provide continued leadership to Cancer Care Ontario until a replacement is hired and during the transition period. Peter Goodhand was then asked to provide an update on the Canadian Cancer Society's Strategic Plan. Dr. Sutcliffe concluded by indicating that this was the last meeting for Board member Dr. Louis Dionne, who was unfortunately unable to attend the meeting due to travel delays.

Board Development – First Nations/Inuit/Métis

Joanne Lucarz Simpson, Coordinator, First Nations, Inuit and Métis Cancer Control, provided a brief history of Canada's First Peoples and described their issues relating to cancer control. Leanne Kitchen-Clarke, VP, Public Affairs, presented the Partnership's work to date improving cancer control for First Nations, Inuit and Métis populations through culturally-relevant initiatives.

CEO's Report

Jessica Hill, Chief Executive Officer, provided an update on the Health Canada Evaluation and advised that the Partnership is awaiting feedback from Health Canada on the Partnership's management response to the evaluation. Ms. Hill reported that the Partnership hosted the second annual meeting with the Canadian Association of Provincial Cancer Agencies (CAPCA) on May 19, 2010. Discussion topics at the annual meeting included the Partnership-supported System Performance initiative, as well as other joint initiatives such as Health Human Resources.

Ms. Hill then provided an update to the Board on the Pan-Canadian Oncology Drug Review (pCODR) initiative and advised that until the Executive Director is hired, the Partnership is leading efforts to develop and build the online platform to support pCODR and establishing the office requirements. Following this, while discussing stakeholder engagement and consultations, it was asked if the Partnership has a stakeholder satisfaction survey. Ms. Hill noted that the Partnership gathers stakeholder feedback through a variety of mechanisms, including the Portal evaluation and the communications audit, as well as the Health Canada Evaluation, which demonstrated that, overall, stakeholders are positive about our role, the model and accomplishments.

Strategic Planning

Leanne Kitchen-Clarke provided an update on 2010 Strategy Planning and reviewed the consultation plan leading up to the October Stakeholder meeting. The Board's input has been requested to shape the organization's 2012-2017 vision. It was agreed an online survey tool would be the preferred vehicle to gather feedback from the Board.

Finance and Audit Committee

The Board approved the Management Compliance Report; the 2009-2010 Audited Financial Statements and appointed Grant Thornton LLP as auditors for the 2010-11 fiscal year.

Governance and Nominating Committee

Chris Clark, Gary Semenchuck, and Dr. Marla Shapiro were nominated for re-election to the Board of Directors. In addition, Dr. André Robidoux was nominated as a candidate for election to the Board of Directors. The committee reviewed the composition of board committees following the appointment of four new directors to the board. Board members Terry Sullivan and Peter Crossgrove were thanked for their contribution as committee chairs.

Performance Committee

Caroline Heick, VP, Knowledge Management, reported on the National Staging Initiative and advised that the 2009-2010 fiscal year has seen significant progress towards the project's end goals and it is on track to be successfully completed. Ms. Heick also discussed the Synoptic Surgery Reporting Project and reported on software and IT-related challenges. Ms. Heick stated that the upcoming evaluation will assist pilot projects in developing plans for sustainability, and that plans are underway to bring together key decision makers to review the results of the evaluation and to discuss sustainability planning. Upon motion duly made by Terry Sullivan, seconded by Laura Talbot and carried, it was resolved that the Board approves the risks and mitigation strategies for the Staging and Synoptic Surgery initiatives as presented to the meeting and that such strategies be updated as required as the projects advance to achieve their goals. Aslam Bhatti, Chief Financial and Administrative Officer, provided an overview of the various projects within the 2009/10 Business Plan and he indicated that no projects are in high risk from a financial and work point of view.