

REQUEST FOR PROPOSALS - RFP No. RP432-2016-02

For Evaluation of the Electronic Surgical Synoptic Quality Initiative

Date: April 19, 2016

QUESTIONS & ANSWERS - Final

Please see the answers below regarding any questions raised in relation to this RFP.

1. Question:

Who will be attending the October national meeting, page 32, 4th deliverable from the bottom of the page? Are these the people we interviewed or i.e. is it the working group for Synoptic Surgery implementation, or something else?

Answer:

The national meeting attendees are surgical oncology leads and eHealth leads from each province, plus expert surgeons who have contributed to the creation and maintenance of the pan-Canadian standards. We anticipate a high degree of overlap between the list of key informants for interview and the attendees at the meeting.

2. Question:

Who is the target audience for the survey (would it be the same stakeholders involved in the interview key informants on page 20)?

Answer:

The target audience for the survey will be a broader group than the key informants who will be interviewed.

3. Question:

How familiar are the survey respondents and interviewees with the work being done at the Partnership with regard to Synoptic Surgery and the ESSQUI implementation?

Answer:

The key informants on our list are very familiar with ESSQUI. The broader group who will be surveyed are less familiar.

4. *Question:*

What type of background information and contacts will CPAC provide for the survey and interviews? Regarding contacts, are these individuals already familiar with CPAC's work or work in general related to synoptic surgery?

Answer:

The Partnership has a list of key informants and will make introductions on behalf of the successful Proponent. The key informants on our list are very familiar with ESSQUI. The broader group who will be surveyed are less familiar.

5. *Question:*

What level of detail is required for the cost-benefit analysis?

Answer:

We require analysis of the costs and benefits based on the experience of the provinces that have already implemented synoptic surgery reporting and the estimated costs of provinces who plan to implement in future. The analysis will be most useful if it is broken down by jurisdiction rather than a sweeping pan-Canadian analysis. The Partnership will discuss the exact level of detail with the successful Proponent.

6. *Question:*

What data is expected to be collected for the "cost by province to implement the pan-Canadian standards incrementally vs. on a large scale"?

Answer:

This section will examine the costs of each province implementing the pan-Canadian standards individually versus a pan-Canadian solution by a national agency that may be more efficient.

7. *Question:*

The RFP document references transcription of interviews. Does this refer to recording all interviews and transcribing each word?

Answer:

The Partnership does not require verbatim transcripts of interviews; but, we require summaries of the interviews, as part of the final report.

8. Question:

Does the survey and interviews need to be conducted in French?

Answer:

The expectation of the successful Proponent is to produce recommendations at a provincial and pan-Canadian level and that will likely require surveys and interviews in French.