

## **Board of Directors Meeting Highlights**

Ottawa, Ontario  
September 23, 2009

### **Chair's Report**

Dr. Simon Sutcliffe welcomed Christine Power, President and CEO of Capital Health in Halifax and Mel Cappe, President and CEO of the Institute for Research on Public Policy in Montreal to their first meeting. Dr. Sutcliffe reported on the first caucus meeting with Canada's three national Aboriginal organizations, and notified the Board of upcoming meetings.

### **CEO Report**

Ms. Jessica Hill reported that the Partnership's first Stakeholder Forum in July received positive feedback from attendees, who numbered 180. She provided an update on the timing of the Health Canada evaluation, and on the upcoming review, renewal and formalization of Action Group committee membership.

### **Performance Committee**

Management provided an overview of the Cancer Risk Management project. Phase 1 of the project is on track for a fall 2009 launch. The Board approved the focus of the second phase of this project. Following management's review of the Canadian Partnership for Tomorrow project, the Board approved a governance model for the project. The model will be reviewed in 18 months.

### **Portal Oversight Committee**

The public launch of the portal occurred in July 2009. Management provided an update on Phase 2 of the portal and on a content plan including partner content criteria. The Board approved the criteria for partner content, as well as the requirement that Cancer View Canada Partnership agreements be developed only in cases where partner content is showcased via the Cancer View Finder search tool.

The Board voted to dissolve the Portal Oversight Committee and transferred responsibility for Portal oversight to the Performance Committee.

### **Finance and Audit Committee**

The Board approved a revised Travel Policy, a revised Procurement Policy, and the 2009-10 Interim Financial Statements for the three months ended June 30, 2009.

### **Governance and Nominating Committee**

The Board approved changes to the Terms of Reference for the Executive Committee and for the Governance and Nominating Committee. The Board approved By-law Number 4, which amended and restated By-law Number 3 of the Partnership.

**Direct-to-Board Reports**

Common knowledge management strategies in healthcare were discussed in light of the fact that knowledge management is embedded throughout the cancer control strategy. The Stakeholder Roadmap and Strategy Development work were reviewed, as was the implementation of the Coalitions Linking Action and Science for Prevention (CLASP) work. Updates were also provided to the Board about the Colorectal Screening Network, and the Team Networks in Cancer Surveillance and Epidemiology.