

Board of Directors Meeting Highlights

Toronto, Ontario

January 27, 2011

Chair's Report

Dr. Simon Sutcliffe reported that Board members Terry Sullivan and Dr. Catherine Cook will not be seeking re-election when their three-year terms end May 14, 2011. The process to nominate replacements for both positions has begun.

Dr. Sutcliffe noted that Milton Sussman's term expires on May 14, 2011, and advised that Mr. Sussman is willing to continue on the Board of Directors for another term.

CEO Report

Jessica Hill reported on the following:

- International Cancer Benchmarking Project: This international partnership seeks to understand how and why cancer survival varies between countries. Its first report, published in the Lancet, indicated that Canada's survival rates are among the highest for the four cancer types analyzed. Dr. Heather Bryant, VP of Cancer Control, was one of the report's senior authors and Board member Terry Sullivan was a member of the International Programme Board. The publication of the report generated positive media coverage nationwide.
- Canadian Partnership for Tomorrow Project: A comprehensive update about the project will be provided to the Board in April 2011.
- Synoptic Surgery: The Partnership is hosting a Synoptic Reporting Forum in January/February 2011 that will bring together clinicians and leaders from the health system to develop a plan that will promote the use of evidence and practice guidelines in cancer control through the use of synoptic reporting tools. As a separate item related to synoptic surgery, a new partnership with the Canadian Association of Pathologists has resulted in the co-sponsorship of a knowledge translation webinar series that is influencing positive behavior in the medical community.
- Cancer Clinical Trials: A report on the state of cancer clinical trials in Canada was presented to the Canadian Cancer Research Alliance in December 2010. Recommendations on organizational and regulatory issues were articulated.

Future of Cancer Control in Canada – Discussion Paper

René Gallant, Vice-Chair, invited further comment on the Partnership's Discussion Paper, "The Future of Cancer Control in Canada," following revisions made after the December Board Meeting. Caroline Heick, Executive Lead, Office of Strategy and Performance, spoke about upcoming activities including targeted consultations to identify high-impact opportunities and broad communication about the discussion paper to Partnership stakeholders.

It was resolved that *The Future of Cancer Control in Canada* discussion paper be revised based on Board discussion, included as an appendix to the 2011/2012 Corporate Plan and referenced as a document for consultation from January to March 2011. At its April meeting, the Board will deliberate on key strategic questions, decision-making criteria, legacy initiatives and future priorities.

2011/2012 Corporate Plan

René Gallant provided background to the 2011/12 Corporate Plan, which the Board approved for submission to Health Canada by January 31, 2011.

Evidence Summaries/Statements

Mel Cappe recapped the October 2010 Board discussion about the development of evidence statements that would be used by staff to respond to external inquiries and to inform corporate responses to emerging issues as needed. The Board approved the development of such statements and tasked Partnership Management with overseeing their appropriate generation.

Cancer View Canada - Update

Lee Fairclough, VP, Knowledge Management, highlighted Cancer View Canada's accomplishments since April 2010, including updates to five major content sections and an increased use of collaborative tools. A site redesign is in progress.

2010/11 Interim Financial Statements – Q2

Aslam Bhatti, Chief Financial and Administrative Officer, reviewed the financial statements for the six months ended September 30, 2010. Chris Clark reported that the Finance and Audit Committee reviewed the 2010/11 Interim Financial Statements for Q2 and found nothing untoward or unusual. The Board approved interim financial statements for the six months ending September 30, 2010.

2010/2011 Audit Plan

Chris Clark referred Board members to the 2010/11 Audit Plan noting that the Finance and Audit Committee was satisfied with the plan as presented. The Board approved the 2010/2011 Audit Plan.

Mr. Bhatti reported that Health Canada will be conducting an audit at the Partnership with a focus on procurement policies and procedures.

Corporate Plan – Risk and Forecast Summary

Aslam Bhatti updated the Board on the status of various projects, highlighting those with high risk and the mitigating strategies being implemented by Management. The Board reviewed and accepted the 2010/11 corporate plan: risk and forecast summary report.

Public Outreach in 2011/2012

Leanne Kitchen Clarke, VP Public Affairs presented a public outreach program that supports the engagement of the broader public to “help further raise awareness of the impact and value of the cancer control strategy and the Partnership’s successes implementing it”. She noted that an exploratory survey will be undertaken to better understand the public understands of cancer control and inform strategies to create greater awareness of cancer control and the implementation and impact of the pan-Canadian cancer control strategy.

First Nations, Inuit and Métis Action Plan

Vice-Chair René Gallant referred to the First Nations, Inuit and Métis (FNIM) Action Plan on Cancer Control that has been endorsed by the national Aboriginal organizations (NAOs) and the Advisory Committee on FNIM Cancer Control; and validated by the FNIM Caucus. The Action Plan was subsequently approved by the Board.