

Board of Directors Meeting Highlights

Victoria, British Columbia

April 11 and 12, 2011

Chair's Report

Dr. Simon Sutcliffe noted that this was the last Board meeting for Dr. Catherine Cook.

Dr. Sutcliffe thanked Dr. Cook for her contribution to the Board and for her work as Chair of the National Aboriginal Organizations Caucus with the Partnership.

CEO Report

Jessica Hill referred the Board to a hard copy Report of the Chief Executive Officer.

Items referenced within it included the following:

- **Renewal announcement:** The Prime Minister's March 10, 2011 announcement of the Partnership's renewal received positive media coverage. Partner networks were made aware of the announcement through outreach to Advisory Groups, working groups and other related professional networks. Support from the cancer community has been voiced through a variety of channels.
- **Public outreach:** Qualitative and quantitative public opinion input is being gathered to identify key drivers and strategies for a public outreach program.
- **Canadian Partnership for Tomorrow Project:** Originally conceived with a focus on cancer outcomes, the scientific merits of broadening this to include a range of other chronic diseases has gained acceptance and is being explored. The Partnership has initiated work in this area by creating a small Steering Committee to plan and arrange a meeting of key experts from Canada and internationally to advise on the best outcomes and measures to contribute to scientific understanding of cardio- and cerebrovascular diseases.
- **International linkages:** The Union for International Cancer Control's 2012 World Cancer Congress is taking place in Montreal, Quebec. Ms. Hill is chairing the Canadian Advisory Committee and Dr. Heather Bryant, Vice-President, Cancer Control is co-chairing the Programme Committee.

Governance and Nominating Committee Report

René Gallant, Vice-Chair, reported that the Governance and Nominating Committee held a meeting on March 15, 2011 and referred the Directors to draft minutes.

The Canadian Association of Provincial Cancer Agencies has nominated Dr. Carol Sawka, Vice-President of Clinical Programs at Cancer Care Ontario, to serve on the Partnership's Board to fill the vacancy created by the retirement of Terry Sullivan, the previous CAPCA representative on the Partnership's Board. The Board resolved that Dr. Sawka be nominated to the Board as the Director at large who is affiliated with the Canadian Association of Provincial Cancer Agencies in accordance with Section 4.1.1 (iv) of the By-laws. If elected by the Members of the Partnership, Dr. Sawka's term of office would commence on April 11, 2011 and continue until April 11, 2014 or until her successor is appointed or elected.

Canadian Partnership for Tomorrow Project

Heather Bryant, VP Cancer Control, provided context about the Canadian Partnership for Tomorrow Project and introduced Alison Spaul, the project's Executive Director. Ms. Spaul provided an update about the achievements of this project to date including the establishment of an International Scientific Advisory Board, which is comprised of world-renowned experts in key areas of research and will help guide the project over the long term. Progress is being made towards the creation of a national bio-repository and data repository that will serve as rich resources for researchers. The Board discussed recruitment challenges and various options to enhance ongoing enrolment in the study; this discussion will continue at future meetings. A resolution was passed to establish an oversight committee to provide governance oversight with respect to recruitment. The committee will provide progress reports at each Board meeting.

Board Chair/Vice-Chair

As a significant number of Directors have terms expiring in 2012 and 2013, the Governance and Nominating Committee will be reviewing the composition of the Board to ensure the required skills and competencies are at the table. The Board resolved that Dr. Simon Sutcliffe be re-appointed as Chair for a further one-year term, and that Mel Cappe be appointed as Vice-Chair for a two-year term starting after the June 2011 meeting.

Corporate plan – Risk and Forecast Summary at February 28, 2011

Mel Cappe, Chair of the Performance Committee, commented on the risk and forecast summary report, which was subsequently accepted by the Board. Reference was made to the ongoing discussion that will take about the Canadian Partnership for Tomorrow Project with the creation of the Oversight Committee noted above.

2010/11 Interim Financial statements – Q3

Aslam Bhatti, Chief Financial and Administrative Officer, reviewed the statements for the nine months ended December 31, 2010, which were subsequently approved by the Board.

Procurement Report

The final report on procurement activities concluding a comprehensive review of all the Partnership's contracts was provided for the information of the Board. Chris Clark stated that it was a thorough review of all the contracts since the inception of the Partnership and contractual practices in place are benchmarked to best practices.